

REGULAR MEETING OF THE RIVERSIDE COUNTY  
COMMUNITY HEALTH CENTERS BOARD (CHCB)

September 8, 2021 at 11:30 AM

Zoom Meeting: **669-900-6833** Meeting ID: **827 9208 4961** Passcode: **213224**

If you would like access to the presentation during the board meeting, please contact the

Board Clerk at: 951-486-4458 or [CHCBoardClerk@ruhealth.org](mailto:CHCBoardClerk@ruhealth.org)

*Mission ~ Improve the health and well-being of our patients and communities through our dedication to exceptional and compassionate care, education, and research.*

**PUBLIC INPUT AT THE COMMUNITY HEALTH CENTERS BOARD MEETINGS**

*The meeting of the Community Health Center Board is open to the public. Any member of the public may address this meeting of the Community Health Center Board on any items appearing on the Agenda by raising their hand to be recognized by the Chair, or Acting Committee Chairperson, either before the item about which the member desires to speak is called, or at any time during consideration of the item. A three-minute limitation shall apply to each member of the public unless such time is extended by the Chair.*

*No member of the public shall be permitted to "share" his/her three minutes with any other member of the public.*

**AGENDA**

- I. **Call to Order** (G. Rodriguez, Chair)
- II. **Swearing in of Renewing Board Members** (M. Knutson, County Counsel)
- III. **Board Introductions**
- IV. **Comments from the Public**

The public can join by calling in to 1-669-900-6833, Meeting ID: 827 9208 4961, Passcode: 213224.  
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- V. **Adoption and Approval of August 2021 Minutes** (G. Rodriguez, Chair) (Action)
- VI. **Chairman's Report** (G. Rodriguez, Chair)
  - a. CHC Monthly Strategic Initiatives for October Meeting
    - i. Membership Committee will be meeting
    - ii. Planning Committee and Officer Positions
    - iii. CEO Evaluation
    - iv. RUHS Strategic Direction 2022
- VII. **Medical Services Report** (Dr. Leung, Riverside County Public Health Officer)
  - a. Report (Receive and File)
  - b. Covid-19 and Vaccine Updates
  - c. Health Disparities Workgroup Updates

VIII. **Podiatry & Orthopedics Presentation** (*Dr. Flowers, RUHS Executive Physician*)

IX. **Board Reports and Committees**

- a. Finance Committee Report (*D. Fleming, Committee Chair*)
  - i. Committee Report (Receive and File)
  - ii. Financial Summary **(Action)**
  - iii. Review & Approve Billing Policies **(Action)**
    - a) Adjustments and Uncollectable Reimbursements Policy **(Action)**
    - b) Billing and Collecting from Third Party Payors Policy **(Action)**
    - c) Bad Debt Accounts Policy **(Action)**

X. **Executive Team and Operations Report** (*J. Cruikshank, Chief Executive Officer and J. Morris, Chief Operations Officer*)

- a. CHC Board Executive Report & Monthly Strategic Initiatives (Receive and File)
- b. Review & Approve CHC Staffing Plan and Organizational Chart **(Action)**

XI. **Board Member Comments**

XII. **Requested Items for October 2021 Agenda**

XIII. **Adjournment** (*G. Rodriguez, Chair*)

*Next Meeting: Wednesday, October 13, 2021*



**Community Health Centers Board  
Finance Committee Meeting Agenda**

September 8, 2021

10:15 a.m. – 11:15 a.m.

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*Members: Denise Fleming (Committee Chair), Alonzo Barrera, Christine Bromley, Matthew Chang, Steve Otta, Richard Rajaratnam, Greg Rodriguez*

*Staff: Jen Cruikshank, Jonelle Morris, Joe Zamora*

- I. Call to order (*D. Fleming, Chair*)
- II. Roll call
- III. Adoption and Approval of April 14, 2021 Meeting Minutes **(Action)** (*D. Fleming, Chair*)
- IV. Comments from the Public
- V. Monthly Financial Summary Review **(Action)** (*J. Zamora, RUHS Finance*)
  - a) Monthly Income Statement
  - b) Visit Volume Report
  - c) Dashboard: Financial Review
- VI. Review Financial Policies **(Action)**(*N. Jimenez, RUHS Finance*)
  - a) Adjustments and Uncollectable Reimbursements Policy **(Action)**
  - b) Billing and Collecting from Third Party Payors Policy **(Action)**
  - c) Bad Debt Accounts Policy **(Action)**
- VII. Board Members Comments
- VIII. Requested Agenda Items for February 2022 Meeting
- IX. Adjournment

*Next Meeting: Wednesday, February 9, 2022*